ATTACHMENT A (SAMPLE)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

certificate holder in lieu of such endorsement(s).	
PRODUCER	CONTACT Agents Name Agents Name
ABC Agency	PHONE FAX (A/C, No, Ext): (A/C, No):
Address	E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A: Insurance Carrier Name
INSURED	INSURER B:
Name/Address of Outside User Group	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:
COVERAGES CERTIFICATE NUMBER:	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.	
NSR TYPE OF INSURANCE ADDL SUBR NSD WVD POLICY NUMBER	POLICY EFF POLICY EXP LIMITS
A COMMERCIAL GENERAL LIABILITY X X Policy #	Current Dates EACH OCCURRENCE \$ 1,000,000
CLAIMS-MADE X OCCUR	DAMAGE TO RENTED S 50,000
	MED EXP (Any one person) \$ 5,000
	PERSONAL & ADV INJURY \$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:	GENERAL AGGREGATE \$ 2,000,000
POLICY PRO- JECT LOC	PRODUCTS - COMP/OP AGG \$ 2,000,000
OTHER:	Retentions s N/A
AUTOMOBILE LIABILITY	COMBINED SINGLE LIMIT (Ea accident) \$
ANY AUTO	BODILY INJURY (Per person) \$
ALL OWNED SCHEDULED AUTOS AUTOS NON-OWNED	BODILY INJURY (Per accident) \$ PROPERTY DAMAGE
HIRED AUTOS AUTOS AUTOS	(Per accident)
	\$
UMBRELLA LIAB OCCUR	EACH OCCURRENCE \$
EXCESS LIAB CLAIMS-MADE	AGGREGATE \$
DED RETENTIONS WORKERS COMPENSATION	\$ PFR OTH-
AND EMPLOYERS' LIABILITY Y/N	PER OTH- STATUTE ER
ANY PROPRIETOR/PARTNER/EXECUTIVE N/A	E.L. EACH ACCIDENT \$
(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	E.L. DISEASE - EA EMPLOYEE \$
DESCRIPTION OF OPERATIONS below	E.L. DISEASE - POLICY LIMIT \$
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedul	a may be attached if more cases in required)
The Board of Education of Frederick County is Additional Insured under General Liability with respect to <event></event>	
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CERTIFICATE HOLDER	CANCELLATION
	VEHIVERENTION
Board of Education of Frederick County	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE
191 South East Street Frederick, MD 21701	THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE
	Signed by Agent