YOUTH APPRENTICE PROGRAM

Current Opportunities for Summer 2019

Students interested in participating in the FCPS Youth Apprenticeship should contact the Work Based Learning Coordinator at their home school:

BHS- Mr. Beavan	GTJHS- Mr. Griffin	OHS- Ms. Sutherin	WHS- Mr. Burch
CHS- Mr. Gadra	LHS- Mr. Brown & Ms. Radil-Harris	THS- Mrs. Mummert	CTC- Mr. Snyder
FHS- Ms. Melcher	MHS- Ms. Gibson & Mr. Zimmer	UHS- Mrs. DeWaal	

More info at Youth Apprentice Program Web page: http://www.fcps.org/academics/apprentice-program

Deadline for applications is Monday, June 10, 2019

Company Name: Zegaz Instruments
Positions: Manufacturing Technician Apprentice
Location: Ijamsville, MD
Job Descriptions: Apprentice will learn to assemble, test diagnostic equipment with some knowledge of CAD. Proficiency with small tools and knowledge of basic wiring and electronics; also knowledge of basic computer skills; able to lift 50 pounds.
Hours: M-F Day Shift; Hours flexible for the student **Total weekly hours:** 15-20 **Rate of Pay:** $11.00

NEW EMPLOYER

Company Name: Zegaz Instruments
Positions: IT Apprentice
Location: Ijamsville, MD
Job Descriptions: Apprentice basic knowledge of programming to assist with web design; understanding of cloud storage including management of cloud documents. Able to assist staff with publishing software and Microsoft Office.
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15-20 **Rate of Pay:** $11.00

NEW EMPLOYER

Company Name: Winsupply Company
Positions: Marketing Manager Apprentice
Location: Frederick, MD
Job Descriptions: Under the leadership and guidance of the President of Winsupply, the Marketing Manager Apprentice will: assist with marketing activities and implementation/facilitation of Winsupply outreach events, be the lead with event planning at the local Frederick office, conduct market outreach to prospects to generate new business opportunities, provide assistance to sales staff and president in market expansion via direct outreach on social media platforms, produce tracking and reporting on marketing/sales data , and assist with the creative development of marketing materials
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15-20 **Rate of Pay:** $11.00

NEW EMPLOYER

Company Name: Krietz Auto
Positions: Auto Technician Apprentice (3 positions)
Location: Frederick, MD
Job Descriptions: Apprentice will learn how to do the following: properly set up a lift, oil change, inspection, tire rotation and balance, tire mount, balance and alignments, windshield wiper replacement, inspect and replace light bulbs, brake inspection, perform front and rear brake jobs, fluid inspection, brake fluid exchange, power steering fluid exchange, coolant drain and refill, inspect and replace belts, inspect and replace coolant hoses, inspect and replace air filter, inspect and replace cabin filter, proper care and maintenance of tools, understand different types and uses of lubricants, proper use of torque wrench, scan and read codes, reset maintenance lights, and perform vehicle evaluations and other duties as needed. Hours listed are minimum, and could increase as business needs increase. Possible extended hours through summer months.
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15 **Rate of Pay:** $11.00

NEW EMPLOYER

Company Name: Krietz Auto
Positions: Media/Marketing Team Apprentice
Location: Frederick, MD

NEW EMPLOYER

Job Description: Apprentice will learn to load footage, organize assets and archiving, have opportunity to edit video content projects, edit stock and special photographs and videos, work within Adobe photoshop and lightroom, provide assistance with outreach on social media platforms, produce tracking and reporting on marketing/sales data, assist with the creative development of marketing materials, and other duties as needed. Hours listed are minimum, and could increase as business needs increase.
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15 **Rate of Pay:** $11.00

Company Name: Sweeties Company
Positions: Retail Management Apprentice
Location: Frederick, MD

NEW EMPLOYER

Job Descriptions: The retail management apprentice will be assisting in making recommendations in the areas of people, operations, and merchandising. Under the guidance of the mentor, the apprentice will participate in training, coaching, and motivation of staff. The apprentice will be learning the operational procedures for the store and will supervise others as they complete these same tasks in a thorough and timely manner. The apprentice will ensure that financial transactions/daily paperwork are completed accurately and on time. The apprentice will assist with general maintenance, cleanliness, facility safety, and opening/closing procedures. In addition, the apprentice will learn how to make homemade ice cream. The retail management apprentice will need to be willing to work a flexible schedule with some weekends, holidays and extended shifts.
Hours: Flexible, some weekends, extended shifts **Total weekly hours:** 15-20 **Rate of Pay:** $10.10-$13.00

Company Name: Complete Auto Diagnostic
Positions: Automotive Technician Apprentice
Location: Thurmont, MD

NEW EMPLOYER

Job Description: Read and Understand Company Handbook, Safety Class and Demo, How to Properly Set Up a Lift, Oil Change Inspection, Perform Oil Change, Tire Rotation and Balance, Tire Repair, Tire Mount and Balance, Windshield Wiper Replacement, Inspect and Replacement of Light Bulbs, Brake Inspection, Perform Front Brake Job, Perform Rear Brake Job, Fluid Inspection, Perform Transmission Fluid Exchange, Perform Power Steering Fluid Exchange, Perform Brake Fluid Exchange, Perform Coolant Fluid Exchange, Perform 2 Wheel Alignment, Perform 4 Wheel Alignment, Inspect and Replace Belts, Inspect and Replace Coolant Hoses, Understand How to Use POS, Understand and Look Up information in Mitchell, Inspection and Replacement of Air Filter, Inspection and Replacement of Cabin Filter, Proper Care and Maintenance of Tools, Understands Different Types and Uses of Lubricants, Understands Torque and the Proper Use of a Torque Wrench, Can Scan and Read Codes, and Able to Reset Maintenance Lights. Perform other shop duties.
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15 **Rate of Pay:** $10.10

Company Name: Mead Tree and Turf Care
Positions: Apprentice Tree (2),
Apprentice Landscaper (5),
and Apprentice Mechanic (1)

NEW EMPLOYER

Location: Ijamsville, MD
Job Descriptions:
Tree- Climber Beginner phases of tree care as set forth in the apprenticeship guidelines.
Landscape Apprentice - Plant ID , Installation and maintenance of trees shrubs and properties.
Mechanic - Truck and equipment maintenance
Hours: M-F Day Shift; Hours flexible for the student **Total weekly hours:** 15-20 **Rate of Pay:** $15.40

Company Name: Alban CAT
Position: Diesel Mechanic Technician
Location: 9460 Myersville Road, Myersville, MD 21773
Job Description: The youth apprentice will assist with preventive maintenance on diesel heavy construction equipment. The youth apprentice will diagnostic assessments on vehicles ready for repair. Through these and other tasks, the youth apprentice will gain a basic understanding of checking fluids on vehicles. The youth apprentice will learn to differentiate machines and terminology. The youth apprentice will also gain an understanding of machine safety awareness (guarding, seat belts, back up alarm, 3 point contact, etc.). The youth apprentice will read and understand a rental check-out form, and will assist customers with the rental process for heavy equipment. **Hours:** M-F; Day Shift; Hours are flexible for the student **Total weekly hours:** 10 **Rate of Pay:** $15.00

Company Name: Canapes Catering
Positions: Prep Cook, Line Cook, Chef
Location: Frederick, MD
Job Descriptions: Cooks will: label and stock ingredients on shelves so they can be organized and accessible, follow the prep list created by chefs to plan duties, measure ingredients and seasonings to be used in cooking, assist with preparation of simple dishes such as salads, entree, etc., including garnishes and displays, and comply with nutrition standards.
In addition the chef youth apprentice will assist with: the preparation of cooking ingredients by washing and chopping vegetables, meals, etc., maintain a clean and orderly kitchen by washing dishes, sanitizing surface, etc. ensure all food and other items are stored properly, comply with sanitation guidelines, properly handle products, use equipment, keep accurate logs, ad follow sanitation practices. .
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15-25 **Rate of Pay:** $10.10- $15.00

Company Name: Wagner Meats
Positions: Production Assistant
Location: Mt. Airy, MD
Job Description: Working daily under the instruction of a journeyman meat cutter or master butcher, the apprentice will: provide customer service, including responding to questions, cut and prepare all varieties and cuts of meat, including the safe operation of tools. Provide customers with information needed to make product-related decisions. Help to verify and load and unload meat deliveries from trucks. Maintain, fill and rotate product in meat cases. Monitor freshness of meat products throughout the day. Move meat from coolers to cutting area and return meat to coolers. Maintain high standards for product guidelines in sanitation, freshness, trim and cutting. Clean equipment. Assist in other duties as assigned.
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15-25 **Rate of Pay:** $10.10

Company Name: Fountaindale Auto
Positions: Technician Apprentice
Location: Middletown and Frederick, MD
Job Description: The youth apprentice will learn and perform lubrication services, basic mechanical principles and perform repairs (diagnostic assessments on vehicles ready for repair); including learning how to perform tire repair and tire service. Through these and other tasks, learn and perform the process of checking fluids on vehicles. .
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15-25 **Rate of Pay:** $10.10

Company Name: Trinity Salon and Spa
Positions: Cosmetology Assistant
Location: Middletown, MD
Job Description: Apprentice will learn and perform: safe working conditions and practices including environment and ventilation, water temperature, chemical labeling and storage, sanitation and disinfection techniques including procedures for tools, equipment, and work surfaces; proper storage of tools and equipment; prevention of cross-contamination; must exhibit professional ethics and exceptional customer service; the purpose and types of shampoo procedures including scalp care; assist in other duties as assigned. .
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15-25 **Rate of Pay:** $10.10

Company Name: BaneBio
Positions: Service Technician
Location: Frederick, MD
Job Description: Increase knowledge of electrical/electronic and mechanical theories and principles, writing specifications, local and national electrical codes, properties of various materials, and principles of operation and application of electronic equipment. Assist maintenance personnel with technical troubleshooting, repair mechanical and electrical/electronic equipment, including programmable controls, numeral controls, power supplies, drives, gauges, and test equipment. Gain understanding of starting up and shutting down equipment in accordance with company safety procedures for machine activation. Develop knowledge of operating procedures and requirements for working safely with electrical/electronic and mechanical equipment and components. Maintain company-required performance and maintenance records for identifies equipment. Perform preventative maintenance functions. Project management for short term company goals.
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15-25 **Rate of Pay:** $10.10

Company Name: All Around Plumbing
Positions: Plumbing Assistant- 2 positions open
Location: Frederick, New Market, Mt. Airy
Job Description: Apprentice will earn about basic plumbing fittings, stocking/receiving. They will pull orders for different phases of plumbing and gas fitting work, assist with different types of pipes and the proper application of each as well as suitable connection/joining methods and tools and proper usage of same.
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15-25 **Rate of Pay:** $11.00

Company Name: Dynamic Auto
Positions: Automotive Technician
Location: Urbana, Libertytown, and Frederick, MD
Job Description: Read and Understand Company Handbook, Safety Class and Demo, How to Properly Set Up a Lift, Oil Change Inspection, Perform Oil Change, Tire Rotation and Balance, Tire Repair, Tire Mount and Balance, Windshield Wiper Replacement, Inspect and Replacement of Light Bulbs, Brake Inspection, Perform Front Brake Job, Perform Rear Brake Job, Fluid Inspection, Perform Transmission Fluid Exchange, Perform Power Steering Fluid Exchange, Perform Brake Fluid Exchange, Perform Coolant Fluid Exchange, Perform 2 Wheel Alignment, Perform 4 Wheel Alignment, Inspect and Replace Belts, Inspect and Replace Coolant Hoses, Understand How to Use POS, Understand and Look Up information in Alldata, Inspection and Replacement of Air Filter, Inspection and Replacement of Cabin Filter, Proper Care and Maintenance of Tools, Understands Different Types and Uses of Lubricants, Understands Torque and the Proper Use of a Torque Wrench, Can Scan and Read Codes, and Able to Reset Maintenance Lights
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15-25 **Rate of Pay:** $10.10

Company Name Holly Hills Country Club
Position: Agronomy Assistant
Location: Holly Hills Country Club, 5502 Mussetter Road, Ijamsville, MD 21754
Job Description: Youth apprentice will work directly under the tutelage of the Golf Course Superintendent. He/She will work on the course and grounds, taking care of all kinds of grass surfaces, as well as natural areas, plant beddings, trees and garden beds. You will be required to learn how to best take care of natural areas while using methods consistent to professional standards within the Agronomy field.
Hours can be early morning through early afternoon **Total weekly hours**: up to 5 days per week.
Rate of pay $10.10 (Position may lead to full time entry-level position after graduation)

Company Name: TEI Electrical Solutions
Position: Electrician's Assistant Apprentice (multiple positions avail)
Location: 5728 Industry Lane, Frederick, Maryland 21704
Job Description: Under direct supervision the Electrician's Assistant Apprentice is responsible for assisting Journeyman and Master Electricians in laying out, assembling, installing, testing, troubleshooting and repairing electrical wiring, fixtures, control devices and related equipment in customer locations, buildings and other structures.
Hours: M-F; Day Shift; Hours are flexible for the student **Total weekly hours:** 15-25 **Rate of Pay:** $11.00

Company Name: Ben Lewis Plumbing
Position: Plumber's Assistant Apprentice (2 positions available)
Location: 23407 Frederick Road, Clarksburg, Maryland 20871
Job Description: Under direct supervision of mentor, the plumber's assistant will learn: to identify required tools for each project, assist with maintenance of tools and equipment, relevant codes, regulations, and safety techniques, how to operate necessary equipment. Under the supervision of a master plumber, the plumber's assistant (youth apprentice) will assist with the following: preparation of project management, including learning all necessary items needed for each project (parts, labor, and equipment), installation of water supply lines, drain pipes, and water heaters, repairs according to proper specifications, and clean drains and plumbing fixtures.
Hours: M-F; Day Shift; 3-4 days per week; Hours are flexible for the student **Total weekly hours:** 15 **Rate of Pay:** $12.00

Company Name: W. F. Delauter & Son, Inc
Positions: Heavy Equipment Operator , Heavy Equipment Mechanic
Location: 2 Creamery Way, Emmitsburg, Maryland 21727
Job Description: Under direct supervision:
The Heavy Equipment Operator's Apprentice is responsible for assisting the Heavy equipment operator and would train in safety and procedures, moving dirt, and excavating.
The Heavy Equipment Mechanic's Apprentice is responsible for assisting the heavy equipment mechanic and would train in safety, maintenance, diagnostics, preventative maintenance and repairs.
Hours: M-F; Day Shift; 3 days per week; flexible for student **Total weekly hours:** 18 **Rate of Pay:** $10.10

Company Name: Bryant Group, Inc.
Position: Plumber's Assistant Apprentice
Location: 7891 Beechcraft Avenue, Gaithersburg, Maryland 20879
Job Description: *(Apprentice will work at job sites in Frederick County)*
Install and complete all necessary steps in the installation, maintenance, repair and servicing in water and drain systems. Read blueprints and drawings to understand or plan the layout of plumbing, waste disposal and water supply systems. Cut, assemble and install pipes and tubes with attention to existing infrastructure (e.g. electrical wiring). Fill pipes or plumbing fixtures with water or air and observe pressure gauges to detect and locate leaks. Locate and repair issues with water supply lines (e.g. leaks). Troubleshoot instances of system malfunctions - repair or replace broken drainage lines, clogged drains, faucets etc. Repair domestic appliances (e.g. washing machines) and fixtures (e.g. sinks) etc. Install and maintain gas and liquid heating systems (air-conditioning units, radiators etc.). Install waste disposal and sanitary systems with well-functioning DWV systems. Solid understanding of water distribution and disposal systems in residential, commercial and industrial buildings. Ability to handle plumbing tools and equipment (pipe wrenches, pipe cutters, plungers etc.).
Hours: M-F; Day Shift; Hours are flexible for the student **Total weekly hours:** 15 **Rate of Pay:** $10.10

Company Name: Bopat Electric Co, Inc
Position: Electrician's Helper (4 positions available)
Location: 305 E 4th St, Frederick, MD 21701
Job Description: Student will learn all aspects of an Electrician duties including basic wiring and blueprint reading
Hours: M-F; Day Shift; Hours are flexible **Total weekly hours:** 15-25 **Rate of Pay:** $12.00

Company Name: Dustin Corporation
Position: Construction Project Administrator
Location: 2510 Urbana Pike Ijamsville, MD
Job Description: This position is designed to give a student the opportunity to work both in preconstruction and project management. The apprenticeship program will give insight into the roles and functions of each department and how they contribute to the successful operation of a commercial general contracting/construction management business.
The student apprentice will be given the chance to work in a position that gives experience both before a project begins and during its completion. Greater emphasis being put on the phase that is active during the student's apprenticeship. Additionally it is important to note, specific tasks occur only during certain phases of a project. As such, an apprentice may only have the opportunity to learn in theory about a certain task or duty. **Total weekly hours:** 15 **Rate of Pay:** $10.10

Company Name: South Mountain Lawn & Landscape, Inc
Position: Landscape
Location: 4213 Catholic Church Rd, Knoxville
Job Description: Students will learn all aspects of the lawn & landscape industry including: installation of pavers and retaining walls, estimating of various materials, grading, different types of pavers/ block, identification of plants, shrubbery trimming, cleaning -up existing landscapes, and perform some mowing.
Hours: M-F; Day Shift; Hours are flexible for the student **Total weekly hours:** 15-25 **Rate of Pay:** $10.10

Company Name: FJB Engineering
Position: CNC Operator Apprentice
Location: Frederick, MD
Job Description: The CNC operator youth apprentice will learn all operations for production machining including, milling, machine setups, tapping, etc. Perform a variety of assignments requiring the application of standard engineering techniques for developing models (including 3D printing) and production documentation. Create and download machine programs. The apprentice with learn and assist as follows: assembly and other assigned secondary operations, machine setups, upkeep maintenance of equipment, in-process inspections, daily routine maintenance, monitoring and maintaining the cleanliness of the work environment, and coordinating packaging/shipping of products.
Hours are flexible to meet student's schedule.
Total weekly hours: 15- 20 hours a week **Rate of Pay:** $11.00

Company Name: Second Chances Garage
Positions: Automotive Technician Apprentices
Location: Frederick, MD
Job Description: Apprentice will learn how to do the following: properly set up a lift, oil change, inspection, tire rotation and balance, tire mount and balance, windshield wiper replacement, inspect and replace light bulbs, brake inspection, perform front and rear brake jobs, fluid inspection, brake fluid exchange, power steering fluid exchange, coolant drain and refill, inspect and replace belts, inspect and replace coolant hoses, inspect and replace air filter, inspect and replace cabin filter, proper care and maintenance of tools, understand different types and uses of lubricants, proper use of torque wrench, scan and read codes, reset maintenance lights, and perform vehicle evaluations,
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15-25 **Rate of Pay:** $10.10-$13.00

Company Name: BIMBO Bakeries
Positions: Technician Apprentice
Location: Frederick, MD
Job Description: The youth apprentice will learn basic preventative and equipment maintenance, basic troubleshooting skills, safe and proper use of hand and power tools, computer skills, basic knowledge of parts inventory control. Understand and learn about the importance of safety and food safety. Learn to work effectively together as a team and provide internal customer service..
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15 **Rate of Pay:** $15.00

Company Name: Watkins Cabinet Company
Positions: Cabinet Maker Apprentices
Location: Frederick, MD
Job Description: Apprentice will learn OSHA Standards and safety procedures, Reading and interpreting drawings, online class instructions, in shop hands-on instructions, operating different tools and machinery to assist in producing custom made cabinets
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15 **Rate of Pay:** $11.50

Company Name: Tire World
Location: Various Locations in Frederick, MD
Position: Automotive Technician Apprentice
Job Description: The Automotive Technician apprentice student will learn the basics of vehicle repair and the importance of maintenance of vehicles and be tasked each day to learn and have a hands on workplace to learn about vehicles
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15 **Rate of Pay:** $10.10

Company Name: Tire World
Location: Various Locations in Frederick, MD
Position: Accounting Apprentice
Job Description: The Accounting apprentice will have the ability to handle money, do basic booking keeping and learn functions of basic business practices
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15 **Rate of Pay:** $10.10

Company Name: Tire World
Location: Various Locations in Frederick, MD
Position: Warehouse Apprentice
Job Description: The Warehouse apprentice will learn the function and process of goods to be ordered and shipped for great customer service; meet deadlines and handle projects.
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15 **Rate of Pay:** $10.10

Company Name: Frederick Regional Health System
Positions: Facilities Apprentices
Location: Frederick, MD
Job Description: The Facilities Department at FMH is looking for students to learn hands-on how a healthcare facility operates. An apprenticeship with Frederick Memorial Hospital will allow the student to observe and learn in multiple areas including Management, Administrative, Electrical, Plumbing, Maintenance, HVAC, all of which will assist the student in determining which fields they may be interested in pursuing..
Hours: M-F Day Shift; Hours are flexible for the student **Total weekly hours:** 15-25 **Rate of Pay:** $10.10