

MEETING NOTES

Design Development Meeting 01 (DD 01)

Project:

FCPS – ES Prototype: Waverley ES (WAVES)

GWWO Project #18045

Meeting Date: May 2, 2019

Report Date: May 9, 2019

In Attendance:

Name	Initials	Organization	Email
Brian Staiger	BS	FCPS	Brian.staiger@fcps.org
Paul Lebo	PL	FCPS	Paul.lebo@fcps.org
Michelle Concepcion	MC	FCPS	michelle.concepcion@fcps.org
Bob Wilkinson	RW	FCPS	robert.wilkinson@fcps.org
Holly Nelson	HN	FCPS	Holly.nelson@fcps.org
Tony Kukowski	AK	Oak Contracting	akukowski@oakcontracting.com
Jason Hearn	JH	GWWO	jhearn@gwwoinc.com
Scott Moir	SM	GWWO	smoir@gwwoinc.com

The purpose of this meeting was to work discuss the working floor plan updates, commit to a site plan option, and review the schematic design cost estimate provided by Oak Contracting.

- JH reviewed the two (2) standing site plan options.
 - BS confirmed that FCPS wishes to pursue the option with one large parking lot.
 - JH has instructed ADTEK to move forward with engineering the plan. There is potential to add smaller satellite lots around the building if FCPS so desires.
 - FCPS and Oak would like a minimum of 30' between the gymnasium volume and the existing Rock Creek facility. JH will review the building's placement and confirm whether the move is feasible.
- JH reviewed the working floor plans with an emphasis on gross area reduction.

- Approximately 5,000 GSF has been removed from the building by incorporating efficiencies used with the ECAES design. At the end of Schematic Design, the building was 136,725 GSF; it now totals 131,216 GSF.
- The net area deficit is currently at 128 square feet.
- The gross area surplus stands at 3,031 square feet due to additional restroom space and larger entry areas into the gymnasium and cafeteria. GWWO will continue to implement area efficiencies wherever possible.
- JH discussed the possibility of a second floor outdoor classroom with a fully enclosed perimeter. This would allow for programmable space that is safe and unique. MC questioned whether the space would be used enough to warrant its inclusion. JH explained the similarities between a pedestal paver roof terrace and a typical roof. PL and RW expressed reservations, however GWWO will explore the space throughout DD with the understanding that a final decision will be made at the end of the phase.
- JH clarified the “work-in-progress” state of the Media Center and Art classrooms.
- PL questioned the angular articulation of some of the corridor walls. JH pointed to those instances as design explorations of how to alleviate the feel of long corridors. GWWO and FCPS will continue to review cost and maintenance ramifications.
- MC proposed adding a backstage storing area directly adjacent to the stage for instruments, podiums, props, etc. during performances. Moving back-and-forth between the vocal rooms may not be feasible. GWWO will investigate options for said storage.
- Steve Krell, lead estimator for Oak, was not present at the meeting. Therefore, discussion related to the SD estimate was deferred to a later date.
- GWWO will circulate the working floor plans for FCPS internal review. BS requested the program tabulation spreadsheet to maintain as a living document.
- JH presented the current DD design schedule.
 - JH will not be present for the 5/16 meeting; SM will discuss the ongoing classroom design process associated with ECAES.
 - GWWO will endeavor to present exterior design development at the 5/30 meeting.
 - FCPS and GWWO will target early June for curriculum reviews. BS agreed that overlap of curriculum reviews with the running bi-weekly meetings is advantageous.

The foregoing represents the writer’s interpretations of what transpired at the meeting. Please forward any changes or corrections within five (5) days to jhearn@gwwoinc.com. Otherwise these notes will stand as the final record of the meeting.

Respectfully submitted,
GWWO, Inc./Architects

A handwritten signature in black ink, appearing to read 'J. Hearn', with a stylized flourish at the end.

Jason T. Hearn, AIA, LEED AP BD+C
Project Manager

CC: All Attendees
Tammie Smith
Kathy Prichard

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