

BOARD OF EDUCATION OF FREDERICK COUNTY

191 South East Street
Frederick, Maryland 21701

Karen Yoho
President

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February 21, 2024

The Honorable Jessica Fitzwater
Frederick County Executive
12 East Church Street
Frederick, Maryland 21701

Dear County Executive Fitzwater:

The Board of Education (BOE) approved the FY2025 Frederick County Public Schools (FCPS) Operating Budget request on Wednesday, February 14, 2024. The budget totals \$991,513,716, including \$861,008,152 in the unrestricted portion, and \$130,505,564 in the restricted portion. This request represents an 8.94% increase over the FY2024 operating budget, and \$62,843,333 over county maintenance of effort (MOE) funding. Projected revenues are detailed in Attachment #1. Requested allocations are listed by state-mandated categories in Attachment #2. Attachment #3 is a detailed listing of changes to expenditures.

The FY2025 requested operating budget reflects FCPS' commitment to every child, every day and seeks to meet the needs of a growing county. The requested operating budget allocates resources to recruiting and retaining staff, responding to enrollment growth, providing additional resources to our students, and overcoming inflation. FCPS continues its commitment to equip students to be empowered learners and engaged citizens as well as our goal to hire, support, and retain staff who champion individual, professional, and student excellence.

In FY2025, FCPS projects an additional 1,246 students from the FY2024 projection. The enrollment increase necessitates the addition of \$12.9 million including 156.60 full-time equivalent positions. Our anticipated inflationary increases account for \$27.5 million of our request, and include increases in staff and retiree health insurance, pension, utilities, and materials of instruction. We have also included costs for additional resources for special education and student services, school-based resources, and operational needs. Finally, our staff compensation request totals \$35.4 million as we plan for a salary resource pool that provides an average of a 7% raise for our staff.

FCPS continues to grapple with the challenges of increasing enrollment and ensuring our students are college and career ready. We recognize that you and the County Council are partners in the success of our students, and we appreciate that you must balance the needs of the county and develop a budget to manage county resources responsibly. Frederick County Public Schools is a leading driver of economic growth and vitality in our community; the success of our students and schools add to the county's

quality of life and its ability to attract businesses and homeowners to ensure Frederick County's long-term competitiveness.

Frederick County is only as strong as the citizens we prepare and empower to excel. We look forward to working cooperatively to support a strong Frederick County.

Sincerely,



Karen Yoho
President



Dr. Cheryl L. Dyson
Superintendent

Attachments (3)

cc: Board of Education Members
Frederick County Council Members
Heather Clabaugh, Associate Superintendent of Fiscal Services, FCPS
John Peterson, Chief Administrative Officer, FCG
Daniel Lewis, Chief Financial Officer, FCG
Kelly Weaver, Budget Director, FCG

**FREDERICK COUNTY BOARD OF EDUCATION
OPERATING BUDGET - SOURCES OF FUNDS**

DESCRIPTION	BOE APPROVED FY2024	Board Requested FY2025
REVENUE FROM LOCAL SOURCES:		
Frederick County Unrestricted Appropriation	\$ 400,444,461	\$ 407,556,494
Frederick County Restricted Revenue:		
County - In-kind - School Health Program	\$ 11,047,712	\$ 11,047,712
County - In-kind - Frederick Co. Devel. Cntr	4,125,778	4,125,778
County - In-kind - School Resource Officers	2,905,860	2,905,860
County - In-kind - Appraisal	-	-
County - In-kind - Internal Audit Services	90,542	90,542
County - In-kind - Crossing Guards	369,517	369,517
Subtotal Frederick County Restricted **	<u>\$ 18,539,409</u>	<u>\$ 18,539,409</u>
TOTAL COUNTY FUNDS	\$ 418,983,870	\$ 426,095,903
REVENUE FROM STATE SOURCES:		
State Unrestricted Funds:		
Foundation Program	\$ 225,415,405	\$ 229,015,138
Compensatory Education	58,439,179	58,976,380
Comparable Wage Index	5,189,474	5,274,219
Transportation	16,968,709	17,454,708
Transportation - Special Education	1,152,000	1,241,000
Special Education	22,743,094	26,253,872
English Learners	16,706,844	18,227,627
Career Ladder	388,489	313,022
College & Career Readiness	1,873,620	1,159,232
Pre-Kindergarten	4,520,563	6,923,726
Non-Public Placements	5,320,161	5,320,161
Out of County Living	15,000	15,000
Subtotal State Unrestricted Revenue	<u>\$ 358,732,538</u>	<u>\$ 370,174,085</u>
State Restricted Funds:		
Various State Restricted Grants	\$ 14,265,422	\$ 14,265,422
Concentration of Poverty	2,151,250	4,016,910
Transitional Supplemental Instruction	2,249,338	1,432,576
Special Education - Intergovernmental Transfer	1,300,000	1,300,000
State Retirement Contribution	35,231,104	35,231,104
Subtotal State Restricted Revenue **	<u>\$ 55,197,114</u>	<u>\$ 56,246,012</u>
TOTAL STATE FUNDS	\$ 413,929,652	\$ 426,420,097
REVENUE FROM FEDERAL SOURCES:		
Federal Unrestricted Funds	\$ 150,000	\$ 150,000
Various Federal Restricted Grants **	53,690,713	53,690,713
TOTAL FEDERAL FUNDS	\$ 53,840,713	\$ 53,840,713
REVENUE FROM OTHER SOURCES:		
Regular Day Tuition	\$ 65,000	\$ 65,000
Nonresident Pupils	20,000	20,000
Professional Development Fees	90,000	90,000
Sports Fees	661,360	738,000
Earnings from Investments	1,650,000	1,650,000
Facility Rentals	908,500	908,500
Pool Rentals	50,000	50,000
P-card Rebates	200,000	200,000
Other Miscellaneous	236,000	236,000
Unanticipated Revenue	500,000	500,000
Subtotal Other Unrestricted Revenue	<u>\$ 4,380,860</u>	<u>\$ 4,457,500</u>
Restricted Projects - Other **	\$ 1,969,504	\$ 1,969,504
TOTAL OTHER REVENUE	\$ 6,350,364	\$ 6,427,004
USE OF FUND BALANCE:		
Audited Surplus Available	\$ 3,336,973	\$ 5,355,593
Estimated Charter School Use of Fund Balance	1,738,904	1,738,904
Estimated Unaudited Surplus Available	12,000,000	8,792,169
TOTAL USE OF FUND BALANCE	\$ 17,075,877	\$ 15,886,666
TOTAL UNRESTRICTED REVENUES	\$ 780,783,736	\$ 798,224,745
TOTAL RESTRICTED REVENUES **	\$ 129,396,740	\$ 130,445,638
TOTAL ALL SOURCES	\$ 910,180,476	\$ 928,670,383

FREDERICK COUNTY BOARD OF EDUCATION

FY2025 OPERATING BUDGET REQUEST

APPROPRIATIONS	UNRESTRICTED OPERATING BUDGET	RESTRICTED OPERATING BUDGET	TOTAL OPERATING BUDGET
01 Administration	\$ 16,680,708	\$ 2,536,463	\$ 19,217,171
02 Mid-Level Management	54,597,191	3,061,153	57,658,344
03 Instructional Salaries	328,413,573	19,910,178	348,323,751
04 Instructional Supplies	22,869,077	6,059,202	28,928,279
05 Instruction - Other	6,835,023	3,140,449	9,975,472
06 Special Education	99,985,557	19,959,552	119,945,109
07 Pupil Personnel	4,129,161	85,497	4,214,658
08 Health Services	612,717	12,026,160	12,638,877
09 Transportation	34,157,878	1,797,443	35,955,321
10 Operations	55,702,507	4,119,867	59,822,374
11 Maintenance	17,807,922	5,223,184	23,031,106
12 Fixed Charges	216,100,508	49,201,891	265,302,399
13 Food Service	-	841,962	841,962
14 Community Service	630,764	2,530,660	3,161,424
15 Capital Outlay	2,485,566	11,903.00	2,497,469
Total Appropriations	\$861,008,152	\$ 130,505,564	\$ 991,513,716

**FREDERICK COUNTY BOARD OF EDUCATION
FY2025 Summary of Working Budget Adjustments
BOARD REQUESTED BUDGET**

Description	FTE Positions	Board Requested Budget
1 FY2024 Operating Budget Expenditures		\$ 910,180,476
2 Expenditures		
3 Reversals		
4 Reversal - Materials of Instruction - Brunswick ES Replacement Start-Up		\$ (20,000)
5 Reversal - Materials of Instruction - Crestwood MS Addition Start-Up		(50,000)
6 Reversal - Self-Insurance Fund Transfer		(5,000,000)
7 Reversal - Vans To Support Operations/Maintenance Position Growth		(202,000)
8 Reversal - Reduction in the Vehicle Replacement Budget		128,933
9 Reversal - Other Post Employment Benefits (OPEB) Transfer Reduction		1,500,000
10 Reversal - One-Time Costs Associated with New FY2024 Positions		(694,274)
11 Subtotal Reversals & Adjustments	0.00	\$ (4,337,341)
12 Enrollment Growth		
13 Enrollment Growth - Elementary Teachers	41.80	\$ 3,561,109
14 Enrollment Growth - Middle Teachers	6.00	511,164
15 Enrollment Growth - High Teachers	(8.00)	(648,488)
16 Enrollment Growth - School Administration & Support	30.80	3,846,137
17 Enrollment Growth - Moving to a Tier 4 Staffing Model (High School Only)	8.00	594,148
18 Enrollment Growth - Special Education Teachers	19.50	1,661,283
19 Enrollment Growth - Special Education Pre-K & Specialized Programs	52.50	2,920,870
20 Enrollment Growth - Multilingual Education Program Community Liaison	2.00	117,238
21 Enrollment Growth - School-Based Foundation		46,659
22 School Financial Specialist - Lincoln ES Concentration of Poverty PPA	1.00	78,206
23 School Financial Specialist - High School Phase-In	2.00	156,412
24 Custodial Staff (Green Valley ES)	1.00	53,371
25 Subtotal Enrollment/Growth	156.60	\$ 12,898,109
26 Inflation & Mandates		
27 Health Insurance - 19% Increase (Subject to Negotiation)		\$ 18,759,771
28 New Retiree Health Insurance		770,434
29 Life Insurance		53,857
30 Pension (Employee, Teacher, & Administrative Fees)		2,575,734
31 Lease Payments - Central Office Building & Energy Performance Contract		32,297
32 Other Post Employment Benefits (OPEB) Transfer		1,000,000
33 Utility Increases		642,122
34 Property & Liability Insurance		250,000

	Description	FTE Positions	Board Requested Budget
35	KEV School Cash Online		15,000
36	Operations & Maintenance Inflationary/Growth Increases		352,000
37	Operations - Snow Removal Contracted Services		164,144
38	Transportation Bus Inflation, Contracted Services & Supplies		1,515,234
39	Lease Fees		500,000
40	Security - Visitor Management System		12,375
41	Athletics Inflationary Increases - Game Officials		15,000
42	Twilight Program Supplemental Salaries		189,255
43	Digital Learning Tools		272,000
44	Technology Infrastructure - Public Address Replacement Cycle		126,000
45	Student Information System		215,000
46	Student Assessment & Intervention Tools		75,000
47	Subtotal Inflationary & Mandatory Costs	0.00	\$ 27,535,223
48	Additional Resources to Special Education & Student Services		
49	Alternative Curriculum for grades pre-K to 9 (Move from Expiring Grant)		270,000
50	Extended School Year for Students with Disabilities		300,000
51	Rock Creek School Improvement Team Stipend		20,189
52	IEP/504 Summer Meetings Supplemental Pay		200,000
53	Special Education - Behavior Support Assistant (11M)	2.00	103,210
54	Special Education - Coordinator, Autism Program (School-Based)	1.00	138,540
55	Special Education - Autism Program (2 Classrooms)	9.00	661,777
56	Special Education - Online IEP System		250,000
57	Special Education - Coordinator, Specialized Program (School-Based)	2.00	277,080
58	Special Education - Infant & Toddler Teachers Calendar Change to 12M		85,988
59	Special Education - SEIAs, Specialized Programs (Learning for Life)	4.00	187,996
60	Special Education - Secretary, SUCCESS Calendar Change to 12M		17,570
61	Special Education - Materials of Instruction, Specialized Programs		125,000
62	Special Education - Teacher Specialist, Specialized Programs (12M)	1.00	146,205
63	Special Education - Non-Public Placements		200,000
64	Next Steps Program (Move from Expiring Grant)	5.00	392,575
65	School Psychologist (12M) (Move from Expiring Grant)	1.00	158,092
66	Software to Monitor Therapeutic Services (Move from Expiring Grant)		41,000
67	Student Services - Teacher Specialist, Behavior Support (Move from Expiring Grant)	2.00	246,404
68	Student Services - Coordinator, Student Records	1.00	90,000
69	Student Services - School Psychologists for Child Find (12M)	2.00	324,216
70	Student Services - Teacher, Home Hospital (10M)	2.00	170,388
71	Student Services - Health Room Coverage (Move from Expiring Grant)		45,000
72	Subtotal Additional Resources to Special Education & Student Services	32.00	\$ 4,451,230

	Description	FTE Positions	Board Requested Budget
73	Additional School-Based Resources		
74	Girls Flag Football		24,370
75	Academy of Fine Arts Summer Camp		17,000
76	Mid-Year New Hire Symposium (Move from Expiring Grant)		119,000
77	Supervisor, Professional Growth Systems	1.00	165,497
78	Coordinator, Athletics & Facilities	1.00	114,562
79	Technology Infrastructure - Smartboard Replacement Cycle		130,000
80	Textbooks - High Quality Instructional Materials (HQIM)		940,000
81	Security - School Building Operational Radios & Repeaters		60,000
82	Work Force Development Transfer		59,926
83	College & Career Readiness - Dual Enrollment (Tuition, Fees, & Textbooks)		1,186,664
84	College & Career Readiness - Advanced Placement (AP) Textbooks		25,000
85	Concentration of Poverty (Restricted)		1,865,660
86	Transitional Supplemental Instruction (Restricted)		(816,762)
87	Subtotal Additional School-Based Resources	2.00	\$ 3,890,917
88	Operational Needs		
89	Office of the Superintendent - Operations Costs		\$ 11,300
90	Human Resources - Labor & Compliance Officer	1.00	98,276
91	Legal Services - Operations Costs		4,200
92	Legal Services - Policy & Regulations Analyst	1.00	80,815
93	Legal Services - Junior Executive Secretary	1.00	65,775
94	Security - Public Safety Distributed Antenna System (DAS)		80,000
95	Fiscal Services - Operations Costs		18,500
96	Fiscal Services - Online Platform for ACH Payments & Vendor Maintenance		37,000
97	Fiscal Services - Payroll Specialist	1.00	78,873
98	Operations & Maintenance - Custodian Support Specialists	1.00	87,870
99	Operations & Maintenance - Renewable Energy Credit		125,000
100	Operations & Maintenance - Carpenter	1.00	74,137
82	Operations & Maintenance - Transfer to the Artificial Turf Fund		100,000
101	Transportation Manager (Special Education Routes)	1.00	120,458
102	Technology Infrastructure - Hardware Asset Management Module		350,000
103	Technology Infrastructure - Transportation Digital Infrastructure Service		232,200
104	Public Affairs - Secretary	1.00	70,413
105	Public Affairs - Operations Costs		11,500
106	Increase to Charter School Buy Backs		(148,861)
107	Subtotal Operational Needs	8.00	\$ 1,497,456

	Description	FTE Positions	Board Requested Budget
108	Staff Compensation		
109	Salary Resource Pool (subject to negotiations)		\$ 38,185,259
110	Additional Negotiated Salary Items (subject to negotiations)		2,580,290
111	Increase to Annual Leave Buy-Back		750,000
112	Salary Savings		(5,777,445)
113	Increase to Vacancy Savings		(340,458)
114	Subtotal Staff Compensation	0.00	\$ 35,397,646
115	TOTAL OPERATING EXPENDITURE INCREASE/(DECREASE)	198.60	\$ 81,333,240
116	Revenues		
117	Frederick County Revenue - Maintenance of Effort		\$ 7,112,033
118	State Revenue - Estimated Increase in State Aid		11,441,547
119	State Revenue - Concentration of Poverty (Restricted)		1,865,660
120	State Revenue - Transitional Supplemental Instruction (Restricted)		(816,762)
121	Miscellaneous Revenues (Increase to Sports Activity Fee)		76,640
122	Reversal of Estimated Surplus (Used in FY2024)		(15,336,973)
123	Audited FY2023 Additional Surplus/(Deficit)		5,355,593
124	Estimated Surplus from FY2024 (to be used in FY2025)		8,792,169
125	TOTAL ESTIMATED REVENUE INCREASE/(DECREASE)		\$ 18,489,907
126	Budget Variance		\$ 62,843,333
127	FY2025 Totals		\$ 991,513,716