

TABLE II – Facility Use Fees



Frederick County Public Schools Community User Group Fee Structure

Priority Level	Administrative Processing Fee (APF)* \$2.00 per event date per application	Facility Charge (Hourly) a. Stadium Track Meet b. Stadium - Natural c. Stadium - Artificial d. Auxiliary Artificial Turf Field e. Pools	Facility Charge (Hourly)	Labor Charge Weekend (Hourly) Non-School Days (Hourly)
1st				✓
2nd	✓	✓		✓
3rd, 4th, 5th		✓	✓	✓

A					
Hourly Facility Charges					
	Facility	Elementary	Middle	High	
a.	Stadium-Track Meets	N/A	N/A	\$75.00	
b.	Stadium-Natural Turf Field	N/A	N/A	\$75.00	
c.	Stadium-Artificial Turf Field	N/A	N/A	\$100.00	
d.	Auxiliary Artificial Turf Field	N/A	N/A	\$90.00	
e.	Pools	N/A	N/A	\$80.00/\$90.00/\$100.00 (See II.N.9 for details)	
f.	Auditorium	N/A	N/A	\$90.00	
g.	Gymnasium	\$35.00	\$45.00	\$55.00	
h.	Auxiliary Gymnasium	N/A	N/A	\$35.00	
i.	Cafeteria	\$15.00	\$25.00	\$35.00	
j.	Kitchen	\$20.00	\$30.00	\$40.00	
k.	Classroom	\$15.00	\$20.00	\$25.00	
l.	Media Center	\$20.00	\$30.00	\$40.00	
m.	Track Practice	N/A	N/A	\$10.00	
n.	Parking Lot Event	\$15.00	\$25.00	\$35.00	
o.	Use of Grounds/Fields	\$10.00	\$10.00	\$10.00	
p.	HS Baseball and Softball Fields	N/A	N/A	\$15.00	
q.	Tennis Courts	\$10.00 per court	\$10.00 per court	\$10.00 per court	

B					
Hourly Labor Charges **					
		Elementary	Middle	High	
1.	Custodian, Weekend or Non-School Day (regular school, school's auxiliary custodian or coverage pool) Extra time for set-up/clean-up may be assessed.	\$30.00	\$30.00	\$30.00	
2.	Food Nutrition Services personnel	\$30.00	\$30.00	\$30.00	
3.	Sound/Lighting Technician	N/A	N/A	\$30.00	

* Implementation of APF is effective 1/1/2020. APF is not charged when a facility charge is assessed.

** All labor rates are subject to annual inflationary increases or changes to negotiated agreements. Individual hourly rates are posted on the Non-Benefited Rate chart maintained by FCPS Human Resources.

NOTE 1:

- Parking lot fees will be assessed only for specific events held in parking lots such as flea markets.
- No fee will be assessed for vehicle parking or spectators in approved activities on Board of Education grounds or facilities.

NOTE 2:

- Artificial turf fees include all fields constructed of artificial turf, whether or not they are in a stadium.
- All CUGs renting artificial turf fields must be trained by athletic director concerning use of the fields prior to use.

NOTE 3:

The fee for use of the FCPS Central Office Board Room will be the same as Auditorium above.